

Assistant Education Specialist/Teacher Naturalist

Employer: Utah Division of Wildlife Resources

Position Overview: This position's primary focus will be on teaching field trips to fourth graders, at Hardware Ranch WMA and other outdoor sites. The position is part time and intermittent. The work schedule is designed around our environmental education program needs. Carpool or a vehicle will be provided on most days, to help with the cost of commuting. This position has the unique experience of working with both the Utah Division of Wildlife Resources and the U.S. Fish and Wildlife Service. As well as many other EE partners in the Cache Valley Area. Spend your days outdoors, guiding fourth graders in their discovery of the world around them.

This position also supports the education and outreach mission at the Visitor Center at Hardware Ranch WMA and is a unique opportunity to get up close and personal with Utah's Rocky Mountain Elk, the focus of our education programs for the winter season. Visit our website at *hardwareranch.com*. The position works closely with the Outreach manager to produce, develop and deliver educational materials to the public, helps in the day to day management of a busy visitor center, and administrative tasks.

Duration: mid November-February, possibility of an extension through May, part time, intermittent

Location: Hardware Ranch WMA and other locations. Hardware Ranch WMA is located 18 miles east of Hyrum, Utah, in Blacksmith Fork Canyon. It is about a 20-30 minute drive from Hyrum and a 35-45 minute drive from Utah State University in Logan. *Carpool or a vehicle will be provided on most days, to help with the cost of commuting.*

Fall Schedule and Duties

Pre Season

November 19: Staff Prep Day/Training

December 3: Visitor season begins

Winter Elk Sleigh Season, Hardware Ranch WMA

December 9: Opening Day

December 10: Elk Festival 10 am - 2 pm

December 17: Willy Wapiti's Biathlon

January - February: Winter Education Program, every Mon & Fri 9:00 am - 12 noon

Wetland Wonders, Bear River Bird Refuge

mid-March - mid-May: Mon, Tue, Thur, Fri, 8:30 am-2:00pm

*Days may be somewhat flexible depending on qualifications of candidate. Hours are not flexible, must be able to work the hours indicated.

Duties: Teach pre assigned outdoor, hands on, lessons at for Mountain Wilds to Wetland Wonders at the Bear River Migratory Bird Refuge and Hardware Ranch WMA. Lesson plans focus on fourth grade curriculum and guide students in the discovery of wildlife and watersheds. Deep and light cleaning of Hardware Ranch Visitor Center, cleaning of education tools and supplies.

Winter Schedule and Duties

Hardware Ranch WMA Winter Season

November 19: season prep/training

December 3: training

December 5-8: training and prepare to open visitor center

December 9-February 27: Mon AND Fri 9am-5:30pm; Sat AND Sun 9am-5:30pm

*Days may be somewhat flexible depending on qualifications of candidate. Hours are not flexible, must be able to work the hours indicated.

Duties: staff front counter in Wildlife Visitor Center at Hardware Ranch WMA, develop and deliver Saturday morning kids program, sell sleigh ride tickets, reconcile cash register nightly, produce accurate cash reports for daily accounting, answer phones, return phone calls, respond to visitor question and concerns about area develop new interpretive displays, quizzes, brochures, teach elementary school programs, occasional sleigh ride interpretive talk, count elk, feed elk in morning as needed, daily cleaning of visitor center, restrooms and kitchen/dining area, painting, light facilities maintenance as needed, other duties as assigned.

Spring Schedule and Duties (if funding is extended)

Wetland Wonders, Bear River Migratory Bird Refuge

Mid march-mid May: Mon, Tue, Thur, Fri, 830 am-2:00pm

Duties: Teach fourth grade school programs at Bear River Migratory Bird Refuge.

*vehicle provided

Pay: \$11.92 per hour, position not to exceed 300 hours.

Benefits: none, carpool to duty site available.

Preference: Will be given to applicants studying or holding a degree in natural resources, education, science, biology, or applicant with prior nature center, agency or environmental education experience.

Apply: Send cover letter and resume to bradhunt@utah.gov Applications due no later than 11:59 pm on NOVEMBER 12. Any and all questions should be submitted to above email address.

Physical Requirements: Must be able to lift 50 lbs., stand on feet all day, and walk on unlevel terrain in varied weather conditions outdoors in varied weather conditions, from rain to temperatures in excess of 90 degrees.